



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 10 APRIL 2017

**CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON Tuesday 25 April 2017**

13 April 2017

Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.
- Split recommendations. Please see note at foot of item for details of the recommendations that are not subject to call-in.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet - Tuesday 11 April 2017

Report 5 **Procurement for Term Contracts Project Management and Property Services**

Councillor J Innes

Recommendations:

Cabinet is requested to:

- 1) Authorise a procurement process to set up a set of multi-supplier term contracts for 4 years for the provision of property maintenance, repairs and improvements;
- 2) Delegate authority to the Deputy Chief Executive (Place), following consultation with the Cabinet Member for City Services, to agree the award of contract(s) following a restricted tender process;
- 3) Authorise the City Council to enter into Contract(s) with the successful suppliers for the 4 years.

The above Recommendations were approved

*** Report 6 Modernising Public Health Children’s and Lifestyles Services**

Councillor K Caan

Recommendations:

Cabinet is recommended to:

Consider any additional recommendations or comments from Health and Social Care Scrutiny Board (5)

- 1) Approve the proposal to extend current contracts which will be integrated into the new family health and lifestyle service for up to six months,
- 2) Approve the proposal to commission a family health and lifestyle service and authorises the commencement of a procurement process via a competitive process with dialogue in line with the proposed model and timescale
- 3) Delegate authority to the Director of Public Health and the Section 151 Officer following the procurement process to award to the successful bidder and implement the contract for a family health and lifestyle service
- 4) Approve the proposal to commission an integrated adult lifestyle service and authorise the commencement of a tender process to procure in line with the proposed model and timescale
- 5) Delegate authority to the Director of Public Health and the Section 151 Officer following the procurement process to award to the successful bidder and implement the contract for an integrated adult lifestyle service

The above Recommendations were approved

Report 7 Children’s External Residential Services

Councillor E Ruane

Recommendation:

- 1) Cabinet are recommended to approve the commissioning of 25 external residential children’s home beds by way of establishing a Dynamic Purchasing System.

The above Recommendation was approved

Report 8 Request to enter into Wayleave Agreement with Western Power Distribution to supply Jaguar Land Rover

**Councillor J O'Boyle
Councillor J Innes
Councillor K Caan**

Recommendations:

Cabinet is recommended to

- 1) Approve the request to enter into Wayleave agreements with WPD for the laying of cables through Council owned land (except the War Memorial Park which is the subject of a separate report).
- 2) Delegate Authority to the Deputy Chief Executive (Place) and Director of Finance and Corporate Services to negotiate the terms of any agreement with WPD (including the consideration as well as any compensation payments for the disruption caused), undertake due diligence and complete the necessary legal documentation.

The above Recommendations were approved

Report 9 Cabinet acting as Charitable Trustees for War Memorial Park

**Councillor J O'Boyle
Councillor J Innes
Councillor K Caan**

Recommendations:

It is recommended that Cabinet:

- 1) In its role as charitable trustee of the War Memorial Park, agrees in principle to the entering into an agreement with Western Power Distribution for the laying and retention of cables through the park and any other land held on Trust by the Council through which the cable will run subject to:
 - An independent Charities Act report recommending that the intended easement between the Charitable Trust and Western Power Distribution represents best value to the charity.
- 2) Delegated Authority be granted to the Executive Director of Place and the Council's Section 151 Officer in consultation with the Cabinet Member for Jobs & Regeneration and Cabinet Member for City Services and Cabinet Member for Public Health and Sport to negotiate the detailed terms of agreement with Western Power Distribution

which shall include undertaking the appropriate due diligence and completion of the necessary legal documentation

The above Recommendations were approved

Report 10 Culture Coventry Trust - Financial Performance and Support Arrangements

Councillor L Bigham

Recommendations:

Cabinet is asked to:

- 1) Approve the deferral of monies owed by the Trust to the City Council in respect of the Transport Museum extension project, until April 2018
- 2) Endorse the cost reduction measures proposed by the Trust, subject to on-going monitoring by City Council Officers
- 3) Approve the funding by the Council of the one off redundancy costs of the Trust's management restructure through the provision of additional one-off grant funding
- 4) Approve in principle (subject to scrutiny by Council Officers) the provision of a loan(s) from the Council to the Trust to be repaid at a commercial rate for the following:
 - to enable the Trust to pay their next three years West Midlands Pension Fund contribution in advance;
 - for drawdown during 2017/18 financial year to enable the Trust undertake cost reduction and income generation initiatives to achieve a sustainable financial position
- 5) Subject to approval of recommendation (4) above, approve as required, the issue of a letter of comfort to the Trust confirming that the Council will provide financial assistance during 2017/18 to enable it to carry out its cost reduction and income generation initiatives to achieve a sustainable financial position
- 6) Delegate authority to the Deputy Chief Executive (Place) and the Council's Section 151 Officer to undertake the financial due diligence, negotiate and finalise the detailed terms of the loan arrangement and if satisfied as to their terms (and such other matters as deemed relevant) effect the completion of the appropriate loan agreement

The above Recommendations were approved

Report 11 Outstanding Issues

Councillor G Duggins

Recommendation:

- 1) The Cabinet are recommended to consider the list of outstanding items as set out below, and to ask the Member of the Management Board concerned to explain the current position on those which should have been discharged at this meeting or an earlier meeting.

The above Recommendation was approved

Cabinet Member for Education and Skills - Wednesday 12 April 2017

Report 5 Determination of School Terms and Holidays – 2018/19 and 2019/20

Recommendations:

The Cabinet Member for Education and Skills is recommended to:

- 1) Consider the outcome of the consultation on School Terms and Holidays and agree a calendar for 2018/19 and 2019/20;
- 2) Adopt the School Terms and Holiday calendar for 2018/19 and 2019/20 for Community, Voluntary Controlled and Community Special Schools and Maintained Nursery Schools as set out in appendix 1; and
- 3) Invite the Catholic and Church of England Diocesan Authorities and the Governors of Trust Schools and Academies to recommend the same calendar for their schools.

The above Recommendations were approved

Cabinet Member for Policy and Leadership – Thursday 13 April 2017

Report 4 Code of Corporate Governance

Recommendations:

- 1) The Cabinet Member for Policy and Leadership is recommended to approve the attached Code of Corporate Governance attached at Appendix

The above Recommendation was approved

Report 5 Review of the Council's Whistleblowing Policy.

Recommendations:

- 1) The Cabinet Member for Policy and Leadership is recommended to consider the revised draft policy attached at Appendix 2 together with any recommendations From Ethics Committee and Audit and Procurement Committee and to approve the policy.

The above Recommendation was approved

Report 6 Information Management Strategy Update – Information Risk Policy

Recommendations:

The Cabinet Member for Policy & Leadership is recommended to:

- 1) Approve the Information Risk Policy
- 2) Make any additional recommendations that the Cabinet Member considers appropriate.

The above Recommendations were approved

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. It falls within paragraph 18 of the Scrutiny rules (Part 3E of the Constitution) – ie. it relates to:-
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit and Procurement Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.



Place Directorate
Council House
Earl Street
COVENTRY CV1 5RR